#### 1 Version 4.3.5 Release Notes

These release notes list all changes since the version 4.2.2 release.

To upgrade to this release, you only need to install it over your current version. There is no need to uninstall the previous version. Any previous versions will be upgraded automatically -- you do not need to install previous upgrades before this one, and all of your data and settings will be retained (except for the "demo" database file, which will be replaced with a new version). It will make some automatic changes to your database to bring it up to date, so there may be a slightly longer delay the first time you open it.

#### NOTE: If you enter or process credit cards in the software:

PCI COMPLIANCE AND OTHER CREDIT CARD SECURITY SETTINGS WERE ADDED TO THIS RELEASE. THESE SETTINGS WILL DEFAULT TO PCI COMPLIANT CONFIGURATIONS, WHICH MAY AFFECT YOUR OPERATIONS AND MERCHANT FEES, SINCE NOT ALL CREDIT CARD INFORMATION IS STORED IN THIS CONFIGURATION. SEE THE DOCUMENTATION FOR DETAILS:

http://campgroundmaster.com/help/creditcardsecuritysetup.html

**Upgrades License Expiration Note:** To use this version, your free-upgrades license must be current through **5 / 2008**. To check your free-upgrades license expiration date, go to <u>View</u> / <u>Product Authorizations</u> and check the "Upgrades free through" date.

**Networking Note:** Be sure that all workstations are upgraded at the same time (shut down all workstations, upgrade all of them, then restart them one by one starting with the master workstation).

**Previous Versions Note:** You may not be able to go back to using your database with your previous version of Campground Master once you start using this version, due to upgrades that are automatically made to the database. Be sure you make a backup of the database before installing the new version, in case you have any trouble.

**Demo users note:** If you're still using the demo or trial of Campground Master, be aware that the sample database file, "Demo", **will be overwritten** when you install the upgrade. If you have changes to the demo you want to save, make sure you make a backup (Maintenance / Back Up Database) and/or use File / Save As to save it to a different filename.

### **Changes in this release:**

- Changes implemented in 4.3 -- Changes in 4.3 through 4.3.5, since version 4.2.2.
- Fixes implemented in 4.3 -- Bugs fixed in 4.3 through 4.3.5, since version 4.2.2

# 2 Changes implemented

Changes that are new functionality or otherwise important to know about are noted in **bold** print.

- Entering payments -- Now a credit card can be swiped when first entering the Payment or Deposit dialog, without having to click on the credit card number field first (the focus can be on the Payment method list, which it usually is by default, or on the Amount to pay, e.g. after entering a deposit amount)
- If a previous credit card number is present, e.g. when F7 or the Payment button is used, swiping a
  new card (with the focus still on the pmt method list) will replace the old card with the new card
  automatically
- Added an option when making new reservations to check for duplicate customers by phone #, address, and other fields. Option to make this automatic, and also option for manual duplicatecheck button (in case automatic checking gets too slow). See Maintenance / Program Options / Reservations, click on Duplicate Customer Checking.
- Occupancy, Availability, Departures, How-Heard and Unfulfilled reports added an option to include Blocked-to dates
- Keep POS items from locking each other out when the same item is being sold on 2 different workstations simultaneously.
- Credit Card Processing Added support for 2 separate accounts, for swiped cards vs. typed cards, and automatically use the appropriate account.
- . Added the customer's E-mail address field to the New Reservation dialog
- In the How-heard and Unfulfilled reports, added the option to report by the date the reservation was made
- Added a Report for Customer E-mail List, with reservation filtering, etc. like mailing labels report. This is under the Reports menu.
- Added Access Levels to restrict Transaction tab view reports from including dates more than 1, 7, or 30 days in the past. (See Park Setup / Access Levels)
- Zip / Postal Code code database has been updated.
- Removed credit card expiration dates from the standard receipts, to comply with merchant regulations. NOTE: If you're using custom versions of forms, the Scripts need to be modified or re-imported. Follow this procedure

Delete these Scripts:

RcpCCInfo

RcpCCInfoNoSig

RcpCCInfoNoBottom

Then in Scripts Setup, Import the file "Sample Scripts - Helper scripts for sample forms.csv"

- Added a warning if the credit card used for a guarantee will expire before the reservation's last night
- Don't automatically retrieve any previous card for a guarantee that will expire before the reservation starting date

Added PCI Compliance and other security settings for credit card data handling. See
 Maintenance / Credit Cards / Security Setup, and press F1 there for documentation & details.
 Also added a Credit Cards History / Security Cleanup function.

IMPORTANT: SETTINGS WILL DEFAULT TO PCI COMPLIANT CONFIGURATIONS, WHICH MAY AFFECT YOUR OPERATIONS AND MERCHANT FEES, SINCE NOT ALL CREDIT CARD INFORMATION IS STORED IN THIS CONFIGURATION. SEE THE DOCUMENTATION FOR DETAILS.

- Force the "Save transactions after printing a receipt" option to be turned on by default (and when this update is done), to prevent transaction cancellations after a receipt is printed. This can be changed under Program Options / Prompts, if you want the ability to cancel transactions after printing them.
- Show reservation and customer balance (if different) on Reservation Quick-Info window, even if \$0.
   If negative, show as "Credit Balance"
- Customer-changed warning -- if the city / first name field was blank before changing, then don't warn about the change.
- When credit cards are swiped for payment, it no longer requires that the cursor be in the card number field -- the card can be swiped immediately.
- When Trav Check pmt method is selected, automatically move the cursor to "Amt of checks" field and blank it out
- When entering a payment, if credit card information is already known but no amount is known (e.g. for a Deposit), put the cursor in the Amount to pay automatically.
- Changed the default access level from Manager to Administrator, for allowing a credit card payment type to be entered without a card number present and processed (if credit card processing is enabled). Also don't allow it to happen without a warning (removed the option to let it happen silently).
- Meter reading reports -- the Resv Types selection now defaults to all selected, and having none selected means show all types.
- Allow multiple E-mail addresses to be entered, separated by a semicolon (;), and send confirmation letter to all of them
- POS -- support fractional prices, e.g. \$.33333 to do 3/\$1.00
- POS -- added option in Discounts to only discount in certain multiples, e.g. groups of 3 for 3/\$1.00
- Pole display when change due (and \$0 balance), show "Tendered" and "Change" on pole instead of "balance"
- Pole display keep scrolling/idle message on display when Transactions/POS opened (if balance is \$0), until something is entered
- Added a "Rename Database" option under the File menu, which asks for a simple database name.
  This is primarily used if the database is found to be named incorrectly, e.g. when setting up for
  networking or copying to a new computer. This will auto-change the auto-open default if the default
  database is the one being renamed, or if there is no default yet.

- Receipts by category, allow Payment Transfer and Deposit Applied transactions to be manually allocated to categories (as can be done for Payments).
- Removed "Inv\_Trans\_Link\_List" field to avoid network slow-downs. Reports that were slow after disabling this field have been modified to be just as fast without it, so this field is no longer necessary.
- Reservation Transactions, changed the "Details" checkbox to "Show Details"
- Transaction reports, when grouped by Discount -- if the transaction doesn't have a discount, use the reservation's Discount Used field.
- After a traveler's check is entered, when doing the refund for cash, auto-select Cash instead of Travelers Check as the payment method
- Export to Web Vacancy Grid -- Added setting for the file extension to use on exported files, with some default choices but it can also be typed in.
- Added a setting for the printed report footer, so it can be changed to something other than "Campground Master" (See File / Printing Options)
- Added a right-click option on reservation-based tab views (under "Print for all shown reservations" to get a Customer E-mail list for the shown reservations
- Added an option in the Export to QuickBooks to use the non-US date format (e.g. in the UK)
- Added Site Attributes like max rig length for max # adults, children, pets, extra vehicles, & extra
  trailers, that can be used to restrict site selection based on these fields. Also added 4 attribute fields
  for slide-outs, one field for each "corner" of the rig. These are disabled by default, see Data Field
  Definitions / Site Fields if needed.
- If the option is set to automatically Guarantee reservations when a deposit is made, do this for Inquiry, Waiting List, an Can't Book reservations also
- Advanced Customizations -- If an administrator logged in, show any error results from dialog actions.
- Advanced Customizations / Dialogs -- Changed dialog element processing so that any number of
  "Action on input" elements can be used, and they will all be executed in the appropriate order (before
  and after the control action as defined). Previously only the first action element found for a given
  control would be executed.
- Advanced Customizations / Dialogs -- Save & Test dialog -- show error if "Enabled" isn't set or if there is more than one add-on dialog enabled (because it won't really be testing that one)
- Advanced Customizations / Dialog definitions -- added a separate base type for Assign or Change Site (so it's separate from New Reservation)
- Advanced Customizations / Dialog definitions -- in New Reservation or Assign Site dialogs, ThisListRec/ThisListCount will have the list of sites selected
- Advanced Customizations / Dialog definitions -- in New Reservation or Assign Site, when saving (BeforeSaveAction), This() will be the Customer for new reservations, or the Reservation for Assign Site

• Advanced Customizations -- Added some Expressions functions for convenience:

DlgGetTitle()
CurrencyTextToValue()
TrimAllNonDigits()
EditSite()
EditInventoryItem
ResvNightsInRange

- Advanced Customizations -- Added ThisTempRec() function -- in New Reservation / Assign Site, will
  have a temporary reservation record with current preferences selected
- Advanced Customizations -- Added option to the EditReservationTrans() function to open Select Rates immediately
- Advanced Customizations -- Cross-tab queries, added functions to get specific axis text/rec for calculated data expression:

ThisGroupRowRecord ThisGroupColRecord ThisGroupRowText ThisGroupColText

- Advanced Customizations -- Fixed so Context (specifically
   ThisListCount/ThisListRec()/ThisFromDate/ThisToDate) gets from menu execute commands into a
   custom Dialog, so for instance the list of records in a query is not lost if a right-click command opens
   a custom dialog
- Allow the Each value of a Rate transaction to be an expression, and added appropriate context functions for using this. See the Rates documentation for details. http://campgroundmaster.com/help/editratedefinitiondialog.html

## 3 Fixes implemented

Problems that were considered significant functional issues or should be taken note of are noted in **bold** print.

- Fixed taxable-amount rounding when using select rates (and probably auto-rates), so it rounds taxable amount before multiplying by the tax rate. In particular, this keeps it from initially showing the wrong total amount on the Transactions dialog even though it later shows correct on the receipt.
- Fixed a couple Receipts by Category reporting issues, where previously uncategorized amounts were
  causing categorization issues with new payments or refunds. This could affect the report
  calculations.
- Receipts by category, also fixed so if a manual allocation doesn't cover 100% (due to a manual change in the payment amount later), the rest is categorized automatically instead of being left off the report This could affect the report calculations.
- Fixed all transaction summary, statistical, and cross-tab query reports to use the correct date format for the country (e.g. non-US d/m/y)
- After editing an item in a list, e.g. Sites, Queries, Scripts, etc., keep the same list position (don't bounce back to the top).
- Fixed a crash when no envelope forms defined when trying to print envelopes
- Fixed map editing so the previous font info & angle is used when double-clicking to add site indicators
- Fixed Customer Details to not show the warning flag option if that field is disabled
- When selecting a reservation for POS, or through "Enter Transactions", if it's a linked reservation then use the transaction-master reservation, not a synced or sub-member.
- Fixed so the "Change Due" window is shown only once, unless the amount changes (e.g. multiple payments)
- Fixed a bug that was causing duplicate transactions to show up when auto-calculating (on Reservation Transactions) for linked reservations, ultimately causing a crash due to multiple transaction entries of the same record.
- Fixed to use the printing offsets for custom mailing label formats. Also fixed offsets in the custom label sample forms.
- Fixed a networking synchronization glitch when moving sites up or down in Sites Setup
- Fixed on Map tab any change in the calendar via keyboard (on XP) or mouse (on Vista) was closing the calendar or other odd behaviour.
- Fixed -- Rack/Map date syncing -- If dates changed on Map to beyond the default future days for Rack, the rack was showing the dates but not scrolling to the new dates.
- When automatically guaranteeing when a deposit is made, guarantee any sub-member reservations as well as synced reservations in the same portfolio.

- Fixed If an add-on Query edited from within the Rack options, it was not re-drawing with the changes
- Fixed rounding issue with Tendered / Change due that made it warn that the tendered amount was
  less than the payment. Also make sure it doesn't show change due, and doesn't save
  tendered/change information, if the change would be \$0 (rounded)
- Fixed in Select Rates -- The # of days filled in automatically wasn't taking into account the "Applies for a max of days" Rate setting
- Fixed When entering a Deposit (without charges), then entering manual charges equal to the deposit later so it's a \$0 balance, it wasn't setting paid-thru date automatically
- Fixed 1/1 (Jan 1st) Season dates applicable date crashes in New Zealand time zone
- Fixed some problems backup up or restoring from backup if the temporary file is read-only
- Fixed pole display to show the right amounts when Qty changed for an item
- Pole display for fractional prices, e.g. .333333 to do 3/\$1.00, shows the correct total on pole display (3 x .33 = \$1.00)
- Fixed import functions to handle line breaks in the middle of a CSV or tab-delimited field
- Fixed -- Webervations upload reported an error, after MSIE 7 was installed. A registry setting is now changed to fix this.
- Advanced Customizations Fixed New Reservation/Assign site dialog definitions so the customer information is properly filled in upon entry, to avoid clearing out user-added fields
- Payment entry -- Fixed so if auto-process checked but credit card processing is disabled, it doesn't try to process the card anyway.
- Payment entry Fixed so the cursor goes into the correct field after a card is swiped (e.g. Amount, CVV, etc)
- Fixed so the last transaction row is visible (scrolled to) after auto-taxes or deposit applied added
- Don't apply deposits to previous charges that are already paid, e.g. if a Deposit is added when there
  is no balance due
- Advanced Customizations Fixed cross-tab query Save & Test function so it prints correctly (instead
  of printing the list of queries)
- Advanced Customizations Forms Fixed shrink-to-fit font functionality to account for the text's start position in the region
- Advanced Customizations Fixed LoopFindNth() function to correctly evaluate the quoted default parameter (instead of assuming it's text). This could possibly affect existing customizations, if this function was used with a default parameter.
- Fixed a couple crashing issues when reading a corrupted log file
- Avoid requesting full database refreshes repeatedly, causing networking hangups